

IMSA B.C. SECTION 2008 AGM SPRING TECHNICAL SESSIONS TRADE SHOW & BANQUET



Vendor / Exhibitor Display Registration Form

Date: May 5 & 6, 2008

Location: The Grand Okanagan Lakefront Resort
1310 Water Street
Kelowna, B.C. V1Y 9P3

**Deadline for Vendor
registration: April 21, 2008**

Monday, May 5

8:00 am - 3:00 pm	Exhibitor Booth Setup (Okanagan Room)
3:00 pm - 6:00 pm	Registration (Grand Foyer)
5:30 pm - 8:00 pm	Trade Show Opening

Tuesday, May 6

8:00 am - 9:00 am	Registration & Coffee
9:00 pm - 11:45 am	Technical Sessions
12:00 pm - 1:00 pm	Lunch (Grand Foyer)
1:15 pm - 4:00 pm	Technical Sessions
3:30 pm - 4:30 pm	Exhibitor Booth Removal
6:00 pm - 8:30 pm	Banquet & Annual General Meeting

Display booth: Approx. Size: 10' x 8' Cost: \$600 CAD per booth.

(Includes 2 registrations for Monday evening Trade Show Reception / Social, Tuesday Coffee's, Lunch & Banquet / AGM on Tuesday Evening). For more than 2 registrants per single Vendor booth, registration is an additional \$75 per person to cover banquet and venue. (If Vendor has two booths, 4 registrations included.) Display booth rental registrations include Monday Evening Trade Show Reception / Social, Tuesday Coffees, Lunch, and Tuesday evening Banquet / AGM.

For further information, contact Fred Wollin at (250) 469-8702 or by email at: fwollin@kelowna.ca

Company / Agency: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Please check one: Single Booth: \$600

Two Booths: \$1200

Name: _____

Name: _____

Name: _____

Name: _____

Please print legibly as name tags will be produced.

Name: _____

For additional attendees, see next page.

Name: _____



Additional Tech Session Vendor Attendees

Name: _____ Cost: \$75.00 _____

Name: _____ Cost: \$75.00 _____

Name: _____ Cost: \$75.00 _____

Name: _____ Cost: \$75.00 _____

Please Fax both pages of this form to IMSA B.C. Section Vendor Booth _____
toll-free fax at: 1(866) 266-0369

Total: _____

Please make cheque payable to IMSA B.C. Section and mail to:
Larry Parks, c/o IMSA B.C. Section, 1447 Gabriola Drive, Coquitlam, B.C. V3E 2C6

Hotel Room Reservations:

The Grand Okanagan Lakefront Resort
Phone: (250) 763-4500 or (800) 465-4651 Fax: (250) 763-4565
or by email: reserve@grandokanagan.com or internet: www.grandokanagan.com

Room rate is: \$172.00 per night Ask for International Municipal Signal Association rate.

Directions to Hotel: www.grandokanagan.com/grand/directions.htm

Vendor / Exhibitor Display Setup Instructions

The following information is from the Grand Okanagan Hotel. Exhibit Rental does not include:

1. Pre or Post exhibit storage (not available). The Grand Okanagan does not maintain exhibit storage Space
2. Transportation (nor costs) to or from storage company
3. Decoration or special lighting
4. Security services
5. Labour to install, erect, drape or decorate exhibits or the exhibit area, and to move exhibit materials in and out of hotel
6. Cleaning of interior booth space available at nominal charge to exhibitor / vendor
7. Installation of electrical power lines and individual exhibit outlets are charged at The Grand Okanagan's cost.

Showtime Convention and Display Services is The Grand Okanagan's exclusive in-house supplier. All exhibits and tradeshow are mandated to utilize their services. Please contact Showtime directly at (250)868-3333 to arrange their services.

For late evening (9:00pm to 6:00am), Saturday and Sunday load in or load outs, there are additional surcharges, contact Showtime.